



Saint Catherine of Siena National School

Curragh Camp

Co. Kildare

Principal: Mr Jonathan Healy Phone: 045-441458 Email: curraghprimary@gmail.com

Roll Number: 20558Q Website: www.curraghprimary.com

Written Assessment of Risk for St Catherine of Siena NS. (20558Q)

In accordance with section 11 of the Children First Act 2015 and with the requirement of Chapter 8 of the Child Protection Procedures for Primary and Post-Primary Schools 2017, the following is the Written Risk Assessment of St Catherine of Siena NS

1. List of school activities

- In-Class Teaching & Learning
- Outside Classroom Teaching & Learning
- One-to-one teaching
- Students participating in work experience in the school
- Teaching & Learning Outside Normal School hours/Extra Curricular Activities including school concert
- Employment of Teaching Staff, SNAs and Ancillary staff
- Visiting Speakers/Workshops
- Use of School For after school activities
- Parent Association Activities
- Annual Sports Day and use of off-site facilities for school activities
- Use of toilet areas in schools
- Daily arrival and dismissal of pupils
- One to one counselling, assessments and therapeutic activities
- Management of challenging behaviour amongst pupils, including appropriate use of restraint where required
- Administration of First Aid
- Use of Information and Communication Technology by pupils in school
- Swimming lessons



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2. The school has identified the following risk of harm in respect of its activities - We recognise that though not specifically listed in all risk area, the risk of harm identified in one area is also possible in other areas listed.

In-Class Teaching & Learning

Risk of child being harmed in the school by a member of school personnel

Risk of child being harmed by a Student Teacher/Work Placement Student harms a child in our care

Risk of child being harmed in the school by another child

Risk of harm to children with SEN who have particular vulnerabilities

Outside Classroom Teaching & Learning

Risk of child being harmed in the school by a member of school personnel

Risk of child being harmed in the school by another child

Risk of harm due to bullying of child

Risk of harm to children with SEN who have particular vulnerabilities

One-to-one teaching

Risk of child being harmed in the school by a member of school personnel

Risk of harm to children with SEN who have particular vulnerabilities

Risk of harm to child while a child is receiving intimate care

Students participating in work experience in the school

A Student Teacher/Work Placement Student harms a child in our care

Risk of harm not being reported properly and promptly by school personnel

Teaching & Learning Outside Normal School hours/Extra Curricular Activities including school concert

Member of the public harms a child in our care

Risk of harm not being reported properly and promptly by school personnel

Risk of child being harmed in the school by a member of school personnel

Risk of child being harmed in the school by another child

Risk of child being harmed by a member of school personnel, a member of staff of another organisation or other person while child participating in out of school activities

Risk of harm due to bullying of child



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Risk of harm due to inadequate supervision of children while attending out of school activities
Risk of harm due to inappropriate relationship/communications between child and another child or adult

Employment of Teaching Staff, SNAs and Ancillary staff

Risk of child being harmed in the school by a member of school personnel
Risk of harm to children with SEN who have particular vulnerabilities
Risk of harm to child while a child is receiving intimate care

Visiting Speakers/Workshops

Workshop Instructor/Speaker (Non-Employee) harms a child in our care
Risk of harm not being reported properly and promptly by school personnel
Risk of child being harmed in the school by volunteer or visitor to the school

Use of School For after school activities

Children may be harmed by organisers/users of groups using the school after-hours
Risk of child being harmed by a member of school personnel, a member of staff of another organisation or other person while child participating in out of school activities
Risk of harm due to inadequate supervision of children while attending out of school activities
Risk of harm due to inappropriate relationship/communications between child and another child or adult

Parent Association Activities

Parent harms a child attending a Parent Association Event
Member of the public harms a child attending a Parent Association event.
Risk of harm due to inadequate supervision of children while attending out of school activities
Risk of harm due to inappropriate relationship/communications between child and another child or adult

Annual Sports Day and use of off-site facilities for school activities

Member of the public harms a child in our care
Risk of child being harmed in the school by another child



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Risk of child being harmed by a member of school personnel, a member of staff of another organisation or other person while child participating in out of school activities e.g. school trip, swimming lessons

Risk of harm due to inadequate supervision of children while attending out of school activities

Risk of harm due to inappropriate relationship/communications between child and another child or adult

Use of toilet areas in schools

Another pupil/s harms a child in our care

Risk of harm not being reported properly and promptly by school personnel

Risk of child being harmed in the school by another child

Risk of harm due to bullying of child

Risk of harm to children with SEN who have particular vulnerabilities

Risk of harm to child while a child is receiving intimate care

Daily arrival and dismissal of pupils

Member of the public harms a child in our care

Risk of harm not being reported properly and promptly by school personnel

Risk of child being harmed in the school by another child

Risk of harm due to bullying of child

Risk of harm due to inappropriate relationship/communications between child and another child or adult

Risk of harm to children with SEN who have particular vulnerabilities

One to one counselling, assessments and therapeutic activities

Risk of child being harmed in the school by volunteer or visitor to the school

Risk of harm to children with SEN who have particular vulnerabilities

Risk of harm to child while a child is receiving intimate care

Management of challenging behaviour amongst pupils, including appropriate use of restraint where required

Risk of harm not being reported properly and promptly by school personnel

Risk of child being harmed in the school by a member of school personnel

Risk of harm to child while a child is receiving intimate care



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Administration of First Aid

Risk of child being harmed in the school by a member of school personnel

Risk of harm to children with SEN who have particular vulnerabilities

Risk of harm to child while a child is receiving intimate care

Use of Information and Communication Technology in school

Risk of harm not being reported properly and promptly by school personnel

Risk of child being harmed in the school by another child

Risk of harm due to bullying of child

Risk of harm due to inappropriate relationship/communications between child and another child or adult

Risk of harm due to children inappropriately accessing/using computers, social media, phones and other devices while at school

Use of Information and Communication Technology outside of school

Risk of harm due to bullying of child

Risk of harm due to inappropriate relationship/communications between child and another child or adult

Risk of harm caused by member of school personnel communicating with pupils in appropriate manner via social media, texting, digital device or other manner

Risk of harm caused by member of school personnel accessing/circulating inappropriate material via social media, texting, digital device or other manner

Swimming Lessons

Member of the Public harms a child in our care

Swimming Instructors harm a child in our care

Risk of child being harmed in the school by another child

Risk of child being harmed by a member of school personnel, a member of staff of another organisation or other person while child participating in out of school activities

Risk of harm due to inadequate supervision of children while attending out of school activities

Risk of harm due to inappropriate relationship/communications between child and another child or adult

Risk of harm to children with SEN who have particular vulnerabilities



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3. The school has the following procedures in place to address the risks of harm identified in this assessment -

1. In-Class Teaching & Learning

- All teachers must be registered with the Teaching Council, have provided the appropriate Garda Vetting link, Statutory Declaration, Teaching Council Registration, and Proof of Identification.
- All Staff members will be informed of the school's expectation to follow the Code of Conduct for Teachers.
- All teachers must have a copy of the school's Child Protection Statement to hand and be informed of the identity of the DLP and Deputy DLP.
- All Student Teachers and Work Placement Students must provide a Joint Agreement from their educational institution, accompanied with the applicable 100 points of ID and Statutory Declaration. U/16's are not permitted in the school as Student Teachers or Work Placement Students. Where the school has agreed to vet the student and that student is between 16 – 18 years of age a Parental Consent for Vetting will be required.
- All teachers will maintain reasonable and effective supervision of their class.
- The school implements in full the Stay Safe Programme
- The school implements in full the SPHE curriculum
- All school personnel are provided with a copy of the school's Child Safeguarding Statement
 - The Child Protection Procedures for Primary and Post-Primary Schools 2017 are made available to all school personnel
 - School Personnel are required to adhere to the Child Protection Procedures for Primary and Post-Primary Schools 2017 and all registered teaching staff are required to adhere to the Children First Act 2015



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2. Outside Classroom (Inside School Grounds) Teaching & Learning

- All teachers must be registered with the Teaching Council, have provided the appropriate Garda Vetting link, Statutory Declaration, Teaching Council Registration, and Proof of Identification. All Staff members will be informed of the school's expectation to follow the Code of Conduct for Teachers.
- All teachers must have a copy of the school's Child Protection Statement to hand and be informed of the identity of the DLP and Deputy DLP
- All Student Teachers and Work Placement Students must provide a Joint Agreement from their educational institution, accompanied with the applicable 100 points of ID and Statutory Declaration. U/16's are not permitted in the school as Student Teachers or Work Placement Students. Where the school has agreed to vet the student and that student is between 16 – 18 years of age a Parental Consent for Vetting will be required.
- All teachers will maintain reasonable and effective supervision of their class. The school implements in full the Stay Safe Programme
- The school implements in full the SPHE curriculum
- The school has an Anti-Bullying Policy which fully adheres to the requirements of the Department's Anti-Bullying Procedures for Primary and Post-Primary Schools
- The school has a Special Educational Needs policy
- The school has in place a code of behaviour for pupils
- Staff will maintain reasonable and Effective supervision of the pupils in their care.
- Staff will inform Principal/Deputy Principal of all details relating to the Outside School Activity and appropriate supervision will be put in place.

3. One-to-one teaching

- All school personnel are provided with a copy of the school's Child Safeguarding Statement
- The Child Protection Procedures for Primary and Post-Primary Schools 2017 are made available to all school personnel
- School Personnel are required to adhere to the Child Protection Procedures for Primary and Post-Primary Schools 2017 and all registered teaching staff are required to adhere to the Children First Act 2015. The school adheres to the requirements of the Garda vetting legislation and relevant DES circulars in relation to recruitment and Garda vetting



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- The school has a codes of conduct for school personnel (teaching and non-teaching staff)
- The school complies with the agreed disciplinary procedures for teaching staff
- The school has a Special Educational Needs policy
- The school has an intimate care policy/plan in respect of students who require such care

4. Students participating in work experience in the school

- All teachers must have a copy of the school's Child Protection Statement to hand and be informed of the identity of the DLP and Deputy DLP.
- All Student Teachers and Work Placement Students must provide a Joint Agreement from their educational institution, accompanied with the applicable 100 points of ID and Statutory Declaration. Where the school has agreed to vet the student and that student is between 16 – 18 years of age a Parental Consent for Vetting will be required.
- All teachers will maintain reasonable and effective supervision of their class.

5. Teaching & Learning Outside Normal School hours/Extra Curricular Activities including school concert

- The school has a Health and safety policy
- The school adheres to the requirements of the Garda vetting legislation and relevant DES circulars in relation to recruitment and Garda vetting
- The school has a codes of conduct for school personnel (teaching and non-teaching staff)
- The school complies with the agreed disciplinary procedures for teaching staff

6. Employment of Teaching Staff, SNAs and Ancillary staff

- All school personnel are provided with a copy of the school's Child Safeguarding Statement



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- The Child Protection Procedures for Primary and Post-Primary Schools 2017 are made available to all school personnel
 - School Personnel are required to adhere to the Child Protection Procedures for Primary and Post-Primary Schools 2017 and all registered teaching staff are required to adhere to the Children First Act 2015
 - All teachers must be registered with the Teaching Council, have provided the appropriate Garda Vetting link, Statutory Declaration, Teaching Council Registration, and Proof of Identification. All Staff members will be informed of the school's expectation to follow the Code of Conduct for Teachers.
 - All teachers must have a copy of the school's Child Protection Statement to hand and be informed of the identity of the DLP and Deputy DLP
 - The school adheres to the requirements of the Garda vetting legislation and relevant DES circulars in relation to recruitment and Garda vetting
 - The school has a codes of conduct for school personnel (teaching and non-teaching staff)
 - The school complies with the agreed disciplinary procedures for teaching staff
- 7. Visiting Speakers/Workshops**
- All teachers will maintain reasonable and effective supervision of their class.
 - Staff will inform Principal/Deputy Principal of all details relating to their wish to have a visiting speaker/workshop instructor visit the school. The Principal/Deputy Principal will assess the requirement for the visiting teacher/workshop instructor to produce vetting through a joint agreement. One-off visits by a speaker/workshop instructor may be permitted where the Principal/Deputy-Principal is satisfied that there is no personal coaching or mentoring and the visit is of such a context that it is effectively supervised by the staff members at all times.
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- 8. Use of School For after school activities**
- The school has in place a Critical Incident Management Plan
 - All users of the school who have children and/or vulnerable adults using their service must produce a Child Safeguarding Statement and identify the Child Safety Officer to the Principal/Deputy-Principal.



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9. Parent Association Activities

- All teachers will maintain reasonable and effective supervision of their class.
- The Parent Association must have a designated Child Protection Officer on their Committee as outlined in their Constitution. The CPO will inform the school of any members who will be involved with supervising or assisting PA events which will bring them into contact with pupils from the school. The school will arrange to have such parents vetted through the Garda Central Vetting Unit via the Diocesan Office for Safeguarding Children. Each member will be expected to produce a Statutory Declaration and proof of Identification
- All Members of the Parent Association will provide reasonable and effective supervision of all pupils attending Parent Association events. Members of the public, including non-vetted parents will be permitted access to pupils under the direct supervision of the Parent Association.

10. Annual Sports Day and use of off-site facilities for school activities

- All teachers will maintain reasonable and effective supervision of their class.
- The school has a codes of conduct for school personnel (teaching and non-teaching staff)

11. Use of toilet areas in schools

- The school implements in full the Stay Safe Programme
- The school implements in full the SPHE curriculum
- The school has an Anti-Bullying Policy which fully adheres to the requirements of the Department's Anti-Bullying Procedures for Primary and Post-Primary Schools
- The school has a Health and safety policy
- The school has in place a code of behaviour for pupils

12. Daily arrival and dismissal of pupils

- The school has in place a Critical Incident Management Plan
- The school has in place a Home School Liaison policy and related procedures
- The school has in place a code of behaviour for pupils

13. One to one counselling, assessments and therapeutic activities

- The school adheres to the requirements of the Garda vetting legislation and relevant DES circulars in relation to recruitment and Garda vetting



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- The school has a codes of conduct for school personnel (teaching and non-teaching staff)
 - The school has an intimate care policy/plan in respect of students who require such care
 - The school has provided each member of school staff with a copy of the school's Child Safeguarding Statement
 - The school has an SEN policy
- 14. Management of challenging behaviour amongst pupils, including appropriate use of restraint where required**
- The school has a Health and safety policy
 - The school has a codes of conduct for school personnel (teaching and non-teaching staff)
 - The school complies with the agreed disciplinary procedures for teaching staff
 - The school has in place a code of behaviour for pupils
 - The school has in place a Critical Incident Management Plan
- 15. Administration of First Aid**
- The school has in place a policy and procedures for the administration of First Aid
 - First Aid training for staff
 - The school has in place a Critical Incident Management Plan
 - The school has an SEN policy
- 16. Use of Information and Communication Technology in school**
- The school has in place a code of behaviour for pupils
 - The school has in place an ICT policy in respect of usage of ICT by pupils
 - The school implements in full the Stay Safe Programme
 - The school implements in full the SPHE curriculum
 - The school has an Anti-Bullying Policy which fully adheres to the requirements of the Department's Anti-Bullying Procedures for Primary and Post-Primary Schools
- 17. Use of Information and Communication Technology outside of school**
- The school complies with the agreed disciplinary procedures for teaching staff
 - The school has in place a Critical Incident Management Plan



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- The school has in place a Home School Liaison policy and related procedures

- 18. Swimming Lessons**
- Staff will maintain reasonable and Effective supervision of the pupils in their care.

- Lessons will be arranged at private times when no members of the public may use the pool. Parents are instructed not to enter the dressing area. The exception to this will be made for parents of pupils with complex physical need which require parental assistance. Effective supervision of all parents will be maintained and such a parent will be vetted in the first instance.

- Staff will maintain reasonable and effective supervision of the pupils in their care.
- The provider of the swimming service will be expected to complete and return a joint party agreement form and provide the serial numbers of all instructors working in their service

Important Note: It should be noted that risk in the context of this risk assessment is the risk of “harm” as defined in the Children First Act 2015 and not general health and safety risk. The definition

of harm is set out in Chapter 4 of the Child Protection Procedures for Primary and Post-Primary Schools 2017

In undertaking this risk assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent. The list above is not exhaustive. This risk assessment has been completed by the Board of Management on 10.10.22. It shall be reviewed as part of the school’s annual review of its Child Safeguarding Statement.

ST. CATHERINE
OF SIENA N.S.



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Signed _____ Date 10.10.22

Chairperson, Board of Management

Signed _____ Date 10.10.22

Principal/Secretary to the Board of Management